

2022 Open Enrollment

HAMPTON CITY SCHOOLS

Open enrollment will take place Monday, August 1st through Friday, August 26th. Changes made during the enrollment period will go into effect October 1, 2022. Please note that all current benefit elections, with the exception of health savings accounts and flexible spending accounts, will roll over to the new plan year. More detailed information can be found in this packet. An updated benefits guide is also available on the human resources section of the Hampton City Schools website.

Employees can make their benefit election changes online through our bswift benefits enrollment system at <https://bswift.hampton.k12.va.us> or meet with an enrollment counselor who can assist them in making their elections through the bswift system. Employees wanting to meet with an enrollment counselor will need to schedule an appointment by going to www.myenrollmentschedule.com/hampton or by calling 1-866-998-2915. A detailed schedule with dates and locations is included in this packet.

Optima Health will be the new medical insurance carrier effective October 1, 2022. Employees currently enrolled in medical coverage will be automatically enrolled in a comparable Optima plan. Changes to enrollments can be done during the open enrollment period. Optima is offering both in person and virtual information sessions in August. Employees and their family members can register for these sessions through www.optimahealth.com/hcs using password 'enroll'. Additional plan information and a video overview is also available on the website.

Employees still have through June 18th to log their points for the wellness incentive program. The annual incentive amount is increasing for the new plan year from \$750 to \$1,000. Employees who meet the requirements can save up to \$1,000 on their health insurance premiums for next year or earn a higher contribution in their health savings account (for CDHP participants). Spouses covered under the medical plan must also meet the requirements for an employee to earn the premium incentive. A new wellness program guide for the next school year is included in this packet.

Flexible spending account (FSA) elections do not roll over annually. You must enroll each year to continue your account. Due to COVID legislation, there are additional options for flexible spending account participants this year only. All unused medical FSA funds leftover at the end of the current benefits plan year can be rolled over into the new plan year so long as participants make a new election during open enrollment. In addition, all unused dependent care FSA funds leftover at the end of the current benefits plan year can be rolled over into the new plan year so long as participants make a new election during open enrollment. Additional information on these changes is included in the Plan Year Change Summary document.

Health savings account (HSA) employee contributions do not roll over from one plan year to the next. Employees who are enrolled in the CDHP medical plan and would like to make a contribution to their HSA can make their election during the open enrollment period. HSA employee contributions can be changed at any time during the year by contacting your benefits representative. HSA employer contributions are automatically applied for eligible employees. No action from the employee is needed to receive an employer HSA contribution.

Please contact your benefits representative if you have questions about the information in this packet. Benefits representatives are determined by the first letter of your last name.

A - G, Sharmaine Alexander-Riggins, sriggins@hampton.k12.va.us or 757-727-2106

H - Q, Sally Seidnitzer, sseidnitzer@hampton.k12.va.us or 757-727-2107

R - Z, Nicole Samuelson, nsamuelson@hampton.k12.va.us or 757-727-2326

HCS does not discriminate on the basis of race, color, national origin, sex, disability, age or other protected classes in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Robbin G. Ruth, Executive Director, Human Resources, One Franklin Street, Hampton, VA 23669 757-727-2000.

