



Return-to-School Checklist

EVERY CHILD, EVERY DAY, WHATEVER IT TAKES!

Has Required Immunizations/Physical

- ☐ Has all required immunizations for entry into grade level (DPT, Polio, Hep A, Hep B, MMR, Varicella). Seventh (7th) graders must have Tdap and Meningococcal #1. Twelfth (12th) graders must have Meningococcal #2 (unless they have received the first Meningococcal after the age of 16, then they do not need the second one). Kindergartners must have Hep A.
- ☐ New students must have a current physical if they are in PreK-5.

Access Educational Technology

- ☐ Create a **Parent Portal** account (if new to the division or you have not created one in the past) to view student grades and attendance -
<http://www.hampton.k12.va.us/parent/parentportal/parentportal.html>
- ☐ Activate your **ParentSquare** account (if new to the division or you have not activated your account in the past) to receive division and school communication and alerts -
<https://www.parentsquare.com/signin>
 - Parents/Guardians who do not have an activated account will receive an activation request via email or text on Friday, August 16.
- ☐ Check your child's Chromebook and charger (if they have one at home). Is it

broken in any way? Does it charge? Have your child report any issues to school staff once school begins so that the Chromebook or charger can be repaired or exchanged.

- ☐ Need Internet Access? You may be eligible for a mifi Internet hotspot for your child's use at home. Check with your school's office for an application.

Sign & Submit Parent Forms

- ☐ HCS Students' Rights and Responsibilities Handbook Review Confirmation - SBO 152 - REQUIRED EACH YEAR
- ☐ Student Directory Information Form - SBO 55 (via Parent Portal) - REQUIRED ONLY ONCE; if SBO 55 has been completed in a previous school year, it only needs to be completed if a parent/guardian wants to update information.

Maintain School Connections

- ☐ Attend open houses/orientations
- ☐ Join the PTA
- ☐ Bookmark school and division websites - www.hampton.k12.va.us
- ☐ Follow division and school social media accounts
- ☐ Provide your child's school with a current email address and phone number

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Attendance

Regular attendance is essential to every student's academic, social, emotional, and behavioral growth. Students whose parents actively support regular attendance in school help ensure that their children have more opportunities to learn and develop important social emotional skills. These opportunities help prepare all students to reach their full potential to graduate college, career, and life ready.

Parents/Guardians should contact their child's school whenever their student is absent and when they have questions about their child's attendance record. Parents may also contact the Office of Student Services (757) 727-2135 for questions about division attendance or truancy procedures and policies.



Student Rights & Responsibilities Handbook

The Hampton City Schools *Student Rights & Responsibilities Handbook* contains important information for students and families (e.g., school calendar, academic information, attendance information, code of student conduct). The handbook will be available on the HCS website prior to the start of school. Additionally, all parents/guardians will receive a link to the handbook via ParentSquare. Please review the handbook and the code of student conduct with your student to ensure he/she is prepared for the new school year. The *Documentation of the Rights and Responsibilities Handbook Review* must be completed. Further directions regarding the completion of this form will be provided on the first day of school. Families who would like a hard copy of the handbook may contact their child's school for assistance.

School Meals

All HCS students will receive breakfast and lunch at no cost. Breakfast and lunch will be provided at all HCS schools. Snacks and a la carte items will be available for purchase using your student's meal account, which can be funded through MyPaymentsPlus by visiting www.mypaymentsplus.com or downloading the app. No cash, checks, money orders, or credit card payments will be taken for snack or a la carte purchases at the schools.

Student Safety

Student welfare and wellness remain a top priority for the school division. Students, staff, parents, and community members are encouraged to report concerns about bullying/cyberbullying or harassment to their school principals immediately. You may report incidents using the division's **SAFE School Hotline (NEW Temporary Number)** at 757-727-2255 (CALL). School counselors are also a good resource for students and parents and can provide support for a child's social-emotional wellbeing. Counselors may be reached by email or phone or by contacting the student's school.

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School/Home Communication

Maintaining relationships is a key component of student success. The division has several tools in place to keep families informed.



ParentSquare™



peachjar



Just as we strive to keep families informed, we encourage you to share your questions and concerns directly with a school or the division. Our goal is to work with you to reach effective and timely solutions that are in the best interest of our students. While social media is a great way to stay connected, parents are encouraged to use the following methods to have questions answered or ensure their voice is heard.

Regarding Your Child

Please contact your teacher by email or phone. Many questions and challenges can be resolved at this level. If you feel this strategy has not resolved the issue, reach out to the principal or an assistant principal.

Regarding a School

Please contact the school's main office by email or phone. If need be, ask to speak with the principal or an assistant principal. If you continue to have a concern after working with the school administrators, please contact the School Administrative Center.

Regarding the Division

Contact our school administration offices using one of the phone numbers below.

Who to Call

Main Number.....	757-727-2000
Student Services.....	757-727-2135
Digital Help Desk.....	757-850-6875
Human Resources.....	757-727-2300
Food & Nutrition Services.....	757-727-2350
SAFE School Hotline (NEW Temporary Number).....	757-727-2255 (CALL)

HAMPTON CITY SCHOOLS 2024-2025 CALENDAR

AUGUST

- 5-8, 12-13** New Teacher Orientation
- 14-16, 19-22** Pre-Service Days
- 23** Teachers Do Not Report
- 26** First Day of School (*All Students Report*)
- 30** Schools & Offices Closed

SEPTEMBER

- 2** Labor Day (*Schools & Offices Closed*)
- 20** Elementary Teacher Planning
(*Elementary Students Do Not Report*)

OCTOBER

- 1** Progress Reports
- 11** Elementary Teacher Planning
(*Elementary Students Do Not Report*)

NOVEMBER

- 1** First Quarter Ends
- 4** Professional Development Day
(*Students Do Not Report*)
- 5** Election Day/Virtual Conference Day For Classroom Teachers (*Students Do Not Report*)
- 6** Second Quarter Begins
- 12** Report Cards
- 27-29** Thanksgiving Break (*Schools & Offices Closed*)

DECEMBER

- 17** Progress Reports
- 23-31** Winter Break (*Schools & Offices Closed*)

JANUARY

- 1-3** Winter Break (*Schools & Offices Closed*)
- 6** Schools & Offices Reopen
- 20** Dr. Martin Luther King, Jr. Day
(*Schools & Offices Closed*)
- 21-24** High School Exam Schedule
- 24** End of First Semester
- 27** Teacher Unencumbered Work Day
(*Students Do Not Report*)
- 28** Regional Professional Development Day
(*Students Do Not Report*)
- 29** Second Semester Begins

FEBRUARY

- 4** Report Cards
- 17** Presidents' Day (*Schools & Offices Closed*)
- 21** Elementary Teacher Planning
(*Elementary Students Do Not Report*)
- 27** Progress Reports

MARCH

- 14** Teacher Work Day/Professional Development Day
(*Students Do Not Report*)

APRIL

- 4** Third Quarter Ends
- 7-11** Spring Break (*Only 12-Month Employees Report*)
- 14** Fourth Quarter Begins
- 18** Report Cards

MAY

- 7** Progress Reports
- 23** Early Close*
- 26** Memorial Day (*Schools & Offices Closed*)

JUNE

- 6, 9-11** Early Release* (*For Elementary & Middle School*)
High School Exam Schedule
- 11** Last Day for Students
- 12** Teacher Work Day
- 12** BHS Graduation, 7:00 p.m.
- 13** HHS Graduation, 7:00 p.m.
- 14** PHS Graduation, 9:00 a.m.
KHS Graduation, 1:30 p.m.
- 19** Juneteenth (*Schools & Offices Closed*)

* **Early Release** - Elementary/Middle only - 2 hours before regular dismissal - This is for teacher's unencumbered work time/180 day school-based employees stay for professional development.

* **Early Close** - 2 hours before regular dismissal time - applies to students and staff (divisionwide).

Inclement Weather - This calendar includes one "banked student instructional day" for inclement weather. Additional days missed beyond those included in the calendar will be made up at the superintendent's discretion.



ONE FRANKLIN STREET,
HAMPTON, VIRGINIA 23669
HAMPTON.K12.VA.US | 757-727-2000

HCS does not discriminate on the basis of race, color, national origin, sex, disability, age or other protected classes in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Robbin G. Ruth, Executive Director, Human Resources, One Franklin Street, Hampton, VA 23669 757-727-2000.