PowerSchool Online Student Course Registration Instructions

Students and Parents will use the student login information to access the Student Portal and the Online Class Registration screen.

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Login Instructions:

1. Access the Parent/Student Portal page from the Hampton City Schools website[.]

н	EVEN COLLO EVEN VARY					CONTACT CALENDAR STAFF EMAIL LOGIN			
					Search:				
OME EMPL	ABOUT	DEPARTMENTS	SCHOOLS	STUDENTS	PARENTS	COMMUNITY	SCHOOL BOARD		
			PARE	NT/STUDEN	T PORTAL				
	Stud	ent's grades and	attendance	PARENT	all in one se	ENTS 	se web site.		
		Ac.	ess your student's in iew your student's g	idividual course assi rades, attendance in	prments and teach- ormation and stud-				
		Helpful Videos	Basic Navigation L	inking more than on	e student to your a	ccount The Digital Brid,	ge		
			Cr	eating a Parent Por	tal Account				
			PowerSchool P	arent and Student	Mobile Apps Direc	tions			
			Legend for 1	erms on Student's	Quick Lookup scre	en			

http://www.hampton.k12.va.us/parents/parentportal/parentportal.html

- 2. Login using your student's Username and Password.
 - If your student doesn't know their Username and/or Password, they will need to contact their school's Guidance Office.
 - It is highly recommended that students/parents use the Student Portal for the Online Course entry.

	HAMPTON Che School
PowerSchool	
Student and Pare	ent Sign In
Sign In Create Account	
Username	
Password	
	Forgot Username or Password?
	Sign In
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Course Registration Instructions:

The Navigation screen will appear and you will see the Class Registration icon on the left side. The welcome message on the Registration screen will let Students/Parents know when online registration will close.

Powers	School	Welcome, HCS W Student H	elp Sign Out
Navigation		coughtan High School Class Regi	
Grades and Attendance		18 : Student, HCS W	stration
Grade History	KHS 10th Grade Course Selection	s, please complete by March 7th	
Attendance History		View course requests	
Teacher Comments	English Select English Class	Click the edit button to request a course \Rightarrow	2 🗸
School Bulletin	Math Select Math Class	Click the edit button to request a course \Rightarrow	2 🗸
Class Registration	Science	Click the edit button to request a course \Rightarrow	2 🗸
Balance	Social Studies	Click the edit button to request a course \Rightarrow	2 🗸
My Schedule	Health/PE 10	Click the edit button to request a course \Rightarrow	2 🗸
Khan Academy	Foreign Language	Click the edit button to request a course \Rightarrow	2 🗸
	Electives	Click the edit button to request a course \Rightarrow	2 🗸
	Elective Alternates	Click the edit button to request a course \Rightarrow	2
	Requires up to 12		~
	Requesting) credit hours.	Submit

- 1. To make a selection, click the **Pencil** icon to the right of the subject.
- 2. The course window for the subject opens. Click in the box to select your subject choice(s). A check mark appears.
 - If a subject has more than 1 page of selections, you will use additional page links
 - Please pay close attention to the bottom of the screen as it will let you know whether or not you have chosen enough courses.

~	Course Name 🔺	Number	Course Description	Credits	Prerequisite Note	Alerts
0	AR ANIMATION ART IA	918000		0.5		
0	AR ANIMATION ART IB	918005		0.5		
0	AR ANIMATION ART	918100		0.5		
0	AR ANIMATION ART	918105		0.5		
0	BE ECON & PER FIN A	612000		0.5		
0	BE ECON & PER FIN B	612005		0.5		
0	EN ACT II/DIR A	144000		0.5		
D	EN ACT II/DIR B	144005		0.5		
0	EN JOURN II A	121000		0.5		
0	EN JOURN II B	121005		0.5		
You	may select between 2 and 6 (courses. You h	<< first < prev 1 2 3 4 have selected 0 courses.	next > last	»>	

- 3. Click Okay.
- 4. Repeat steps 1-3 for each subject area.
- 5. Click the **Submit** button (bottom right corner) when you are done selecting all courses. This is a very important step as it "saves" your selections.



6. The **Course Requests** screen opens and will display your choices. If you need to make any changes to your selections, you will need to return to the **Class Registration** screen and make any needed changes.

				Course Catal
Crs N	um Course	Туре	Cr Hrs	Prerequisite Notes
1. 11401	2 EN ENGL 10 2 A	Required	0.50	
2. 11402	2 EN ENGL 10 2 B	Required	0.50	
Total Credit	Hours Requested		1.00	
1. 91800	0 AR ANIMATION ART	IA Alternate	0.50	
2. 91800	5 AR ANIMATION ART	IB Alternate	0.50	

2017-2018 Course Requests: Student, HCS W

7. It is **Very Important** to remember to click **Submit** after any changes to course selections.

If you have any questions/concerns, please contact your child's Counseling Office.