

Hampton High School International Baccalaureate Diploma Program Agreement of Guidelines for Academic Honesty

To maintain the integrity of the IB Diploma Program at Hampton High School, the following guidelines will be understood by all students enrolled in IB courses:

- Hampton High School defines cheating as the, “giving or receiving of unauthorized assistance on any form of academic work.” Examples of cheating include exchanging tests, exchanging reports, sharing papers, looking at a peer’s work, giving answers to a peer, or sharing questions that are on a test/quiz.
- Plagiarism is the use of another person’s ideas or expressions in your writing without giving proper credit to the source. Plagiarism is another form of cheating. If you submit work that has been written, revised, or edited by another person, you are committing plagiarism. If you take an idea from a book, electronic source, movie, speech, or other form of media and then represent it as an original thought-even if it is expressed in your own words-then you have committed plagiarism.

The consequences for violating these guidelines are as follows:

1. First Offense
 - a. An “F” on the assignment.
 - b. Referral sent to the appropriate administrator.
 - c. Referral sent to the International Baccalaureate Program Coordinator.
 - d. Parent contact

2. Second Offense
 - a. An “F” on the assignment.
 - b. Referral sent to the appropriate administrator.
 - c. Referral sent to the International Baccalaureate Program Coordinator.
 - d. One day suspension
 - e. A formal conference with the student, parent, teacher, and IB Coordinator.

3. Third Offense
 - a. An “F” on the assignment.
 - b. Referral sent to the appropriate administrator.
 - c. Referral sent to the International Baccalaureate Program Coordinator.
 - d. Three-day suspension.
 - e. Possible removal from the IB Program.

If any type of cheating takes place on an IB Internal Assessment, it will lead to immediate dismissal from that class, regardless of whether it is a first or second offense. Internal Assessment scores make up part of the official IB score that will determine the success of the student in that course. If a student is an IB Diploma

Program candidate or anticipated candidate, if will also disqualify them from receiving the IB Diploma. The student will still be eligible to receive an IB Certificate in any other IB class that they successfully complete.

Any Extended Essay that is found to be plagiarized will not be sent to the International Baccalaureate Office for scoring, thus disqualifying the student from earning the IB Diploma. According to the IB Handbook of Procedures, "Each candidate must be in good standing at the school at the time of the examinations...Students are expected to acknowledge fully and in detail the work, thoughts, or idea of another person if it is incorporated in work submitted for assessment and to ensure that their own work is never given to another candidate, either in the form of hard copy or electronic means, knowing that it might be submitted for assessment as the work of that other candidate. It is a breach of IB regulations for a student to give or receive confidential information about IB examinations. Violations lead to disqualifications."

I, the IB student and parent, understand the policies noted above and also understand the need to protect the integrity of the IB Program.

Student Signature	
Parent Signature	
Date	