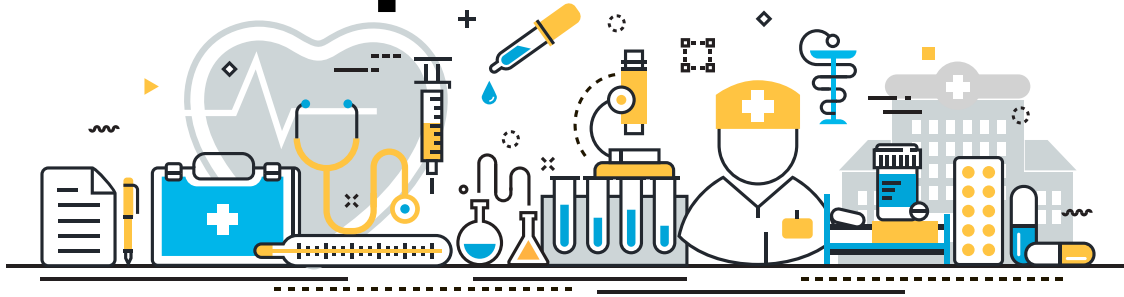


HAMPTON CITY SCHOOLS

2026 Open Enrollment



Open enrollment is kicking off this year with an in-person health and benefits fair on Wednesday, July 29th at the School Administration Center (1 Franklin Street, 1st floor conference room). The fair will take place from 8:00 a.m. to 12:00 p.m. All of our benefit vendors will be represented at the event and there will be opportunities for full-time employees to earn wellness incentive points. A mobile mammogram unit will be onsite. Employee Pharmacy staff will be offering both COVID-19 and Tdap vaccines for employees covered under a Hampton City Schools (HCS) medical plan. In addition, Employee Health & Wellness Center staff will be providing Personal Health Assessments and InBody scans. Scheduling information for these activities can be found in the included Schedule or Plan Year Change Summary Document. Following the fair, the enrollment period will continue through Friday, August 14th. Changes made during open enrollment will go into effect October 1, 2026. All current benefit elections, with the exception of health savings accounts and flexible spending accounts, will roll over to the new plan year. More detailed information can be found in this packet. An updated benefits guide is also available under the Benefits tab on the human resources section of the HCS website.

Employees can make their benefit election changes online through our bswift benefits enrollment system at <https://bswift.hampton.k12.va.us> or meet with an enrollment counselor who can assist them in making their elections through the bswift system. Employees wanting to meet with an enrollment counselor will need to schedule an appointment by going to www.myenrollmentschedule.com/hampton or by calling 1-866-998-2915. A detailed schedule with dates and locations is included in this packet.

Full-time employees still have through June 30, 2026 to log their points for the wellness incentive program. Employees who meet the requirements can save up to \$1,000 on their health insurance premiums for next year or earn a higher contribution to their health savings account (for CDHP participants). Spouses covered under an HCS medical plan must also meet the minimum requirements in order for the employee to earn the incentive. Employees hired April 1, 2026 or later will automatically receive the incentive during the 26/27 school year. A new wellness program guide for the next school year is included in this packet.

Flexible spending account (FSA) elections do not roll over annually. You must enroll each year to continue your account. Up to \$660 of unused medical FSA funds leftover at the end of the current benefits plan year can be rolled over into the new plan year, so long as participants make a new election during open enrollment. Dependent care FSA participants will have a limited grace period following the end of the plan year in which to spend any remaining balance on eligible services. Additional information on these changes is included in the Plan Year Change Summary document.

Health savings account (HSA) employee contributions do not roll over from one plan year to the next. Employees who are enrolled in the CDHP medical plan and would like to make a contribution to their HSA can make their election during the open enrollment period. HSA employee contributions can be changed at any time during the year by contacting the Benefits Help Desk. HSA employer contributions are automatically applied for eligible employees. No action from the employee is needed to receive an employer HSA contribution.

Please contact our Benefits Help Desk at (757) 825-4662 or hcs-benefits@hampton.k12.va.us if you have questions about the information in this packet.

HCS does not discriminate on the basis of race, color, national origin, sex, disability, age or other protected classes in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Robbin G. Ruth, Executive Director, Human Resources, One Franklin Street, Hampton, VA 23669 757-727-2000.

