



Referral Procedures

Do you believe your child is academically gifted? Would you like to have your student evaluated for possible gifted services?

➔ If your child **is** currently enrolled in Hampton City Schools, ask your school counselor for a referral/consent form and parent rating scale, and return those forms to the school counselor.

➔ If your child **is not** currently enrolled in Hampton City Schools, you must have a Hampton address before we can evaluate your child.

If you have a Hampton address, we will need the following information:

1. Referral Form
2. Parent Consent and Rating Scale
3. Teacher Rating Scale
4. Copy of your child's most recent report card
5. Copy of all available standardized test scores for your child (achievement testing within previous 12 months only)
6. Documentation of any previous gifted identification in another school division
7. Brief written description of why you believe your child needs gifted services

All forms should be obtained from, and submitted to the DAAE office. They may be returned by mail, email, or fax. When all information is received, we will put your child on the list for ability testing, as needed.

If you are moving into Hampton over the summer, please go ahead and enroll your child in one of our schools (to reserve a space in one of the special programs available).

Ability testing for gifted eligibility is done once or twice during the summer, and is on-going throughout the school year. Should your child be found eligible for full-time gifted services, we will make the transfer to Spratley Gifted Center at that time. We do offer gifted resource classes at all of our elementary and middle schools.

➔ Important to remember:

Due to the high number of referrals we receive, the eligibility process is quite lengthy, and can take up to 90 days.

DAAE contact information:

Ruth Grillo, director Email: gifted@hampton.k12.va.us

Alethea Lewis, administrative assistant

Phone: 757-727-2160 Fax: 757-727-2071

Address: DAAE, Hampton City Schools

1 Franklin St.

Hampton, VA 23669

Hampton City Schools Non-Discrimination Notice

Hampton City Schools does not discriminate on the basis of race, color, national origin, sex, disability, age or other protected classes in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Robbin G. Ruth, Executive Director of Human Resources
One Franklin Street, Hampton, VA 23669
757-727-2318