
I. Motion to approve minutes of October 16, 2018 meeting made by Amy Pearson, second by Katherine Wilson.

II. Ms. Pearson and Ms. Norman provided an overview on their review of the Local Plan and the 2018 LAC report to the superintendent and school board.
   A. Screening – seems to meet overall requirements. Evidence of divisionwide screening.
   B. Referrals – request for information on where referrals are originated.
   C. Identification – referral process seems to be followed.
   D. Service procedures – mentioned the inclusion of high school gifted offerings.
   E. Professional development – noted opportunities for teachers to receive certification and evidence of educational opportunities at a cost.
   F. Additional questions – Is 85%ile the norm for passing ability tests? How are military referrals being done relative to guidelines? How is timeline compliance recorded? Are interviews being done? Who comprises the eligibility committee?

III. Members reviewed the student and parent surveys from 2018. Members provided suggestions for improvement.
   A. Parent Survey
      1. Question 1 – define options for programs.
      2. Question 2 - broaden the scale beyond 3 point option
      3. Question 6 – have wording consistent to answer race / ethnicity question.
   B. Student Survey
      1. Question 1 – define programs.
2. Question 4 – Would students know what gifted activities they were exposed to this year?
3. Question 5 – how can students really assess how much they learned this year?

IV. Participants compared the results from students and parents from the 2018 survey.
   A. Participants inquired, how can we get more parents to fill out more surveys?
   B. Participants made the following inferences: gifted resource students appear more interested in responding to survey; gifted resource teachers are certified in gifted and use a gifted curriculum.
   C. Participants made the following observations: parents are more interested at Spratley (in participating in the survey); students are more interested gifted resource (in participating in the survey); and 43% of the people found gifted lessons to be very interesting.

V. Future meeting date, March 6, 2019, Spratley Gifted Center’s Library from 6:00 – 7:00pm

VI. Adjourn