



# Return-to-School Checklist

EVERY CHILD, EVERY DAY, WHATEVER IT TAKES!

## Has Required Immunizations/Physical

- ☐ Has all required immunizations for entry into grade level (DPT, Polio, Hep B, MMR, Varicella). 7th graders must have Tdap. New immunization requirements are Meningococcal for 7th and 12th graders and Hep A for kindergartners.
- ☐ New students have a current physical if they are in PreK-5.

## Access Educational Technology

- ☐ Create **Parent Portal** account (if new to the division or you have not created one in the past) - <http://www.hampton.k12.va.us/parents/parentportal/Creating%20a%20Parent%20Portal%20Account.pdf?ls=1>
- ☐ Activate your **ParentSquare** account (if new to the division or you have not activated your account in the past) - [www.parentsquare.com](http://www.parentsquare.com)
  - Parents/Guardians must click 'Sign In', and then under the Sign Up section, enter the email or phone number that they have on file with their child's school and click Go. ParentSquare will send a link to the parent/guardian to use to finalize their account.

**Need Internet Access?** Call our tech support hotline (757-850-6875) to inquire about programs and services for which you may qualify.

## Sign & Submit Parent Forms

- ☐ 2021-2022 COVID-19 Student/Parent/Guardian Expectations and Agreement (via Parent Portal) - **REQUIRED THIS YEAR**
- ☐ HCS Student Rights and Responsibilities Handbook Review Confirmation - SBO 152 - **REQUIRED EACH YEAR**
- ☐ Student Directory Information Form - SBO 55 (via Parent Portal) - **REQUIRED ONLY ONCE DURING A STUDENT'S ACADEMIC CAREER**
- ☐ Free & Reduced Meal Application (if applicable)

## Maintain School Connections

- ☐ Attend open houses/orientations
- ☐ Join the PTA
- ☐ Bookmark school and division websites - [www.hampton.k12.va.us](http://www.hampton.k12.va.us)
- ☐ Follow division and school social media accounts
- ☐ Provide your child's school a current email and phone number

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## Attendance

Regular attendance is essential to every student's academic, social, emotional, and behavioral growth. Students who actively attend school learn more, develop important social emotional skills, and have a better chance of future success.

Parents/Guardians should contact their child's school or the Office of Student Services (757) 727-2135 with questions about student attendance.



## Student Rights & Responsibilities Handbook

The Hampton City Schools *Student Rights & Responsibilities Handbook* contains important information for students and families (e.g., school calendar, academic information, attendance information, code of student conduct). The handbook is available on the HCS website. Elementary school students will receive a copy of the handbook in their student agenda. Secondary school students will receive an electronic copy of the handbook via email on September 7, as well as a paper copy of the *Documentation of the Rights and Responsibilities Handbook Review* to be signed and returned to your child's teacher. Families who would like a hard copy may contact their child's school. Please review the handbook and the code of student conduct with your student to ensure he/she is prepared for the new school year.

## School Meals for In-person and Virtual Learning

This 2021-2022 school year, all HCS students, in-person and virtual, will receive school breakfast and lunch free.

### In-person Learning

Breakfast and lunch will be provided at all HCS schools. Snacks and a la carte items will be available for purchase using your student's lunch account, which can be funded through MyPaymentsPlus by visiting [www.mypaymentsplus.com](http://www.mypaymentsplus.com) or downloading the app.

### Virtual Learning

Virtual learners will have the option to register for weekly 5-Day Meal Kits. Additional communication will be provided to those families whose child is registered for virtual learning in regard to the registration process, pick-up locations, dates, and times.

## Student Safety

Student welfare and wellness remain a top priority for the school division. Students, staff, parents, and community members are encouraged to report concerns about bullying/cyberbullying or harassment to their school principals immediately. You may report incidents using the division's **SAFE School Hotline** and **TipText** line at 757-504-0921. School counselors are also a good resource for students and parents and can provide support for a child's social-emotional well-being. Counselors may be reached by email or phone or by contacting the student's school.

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## School/Home Communication

Maintaining relationships is a key component of student success. The division has several tools in place to keep families informed.



ParentSquare™



peachjar



Just as we strive to keep families informed, we encourage you to share your questions and concerns directly with a school or the division. Our goal is to work with you to reach effective and timely solutions that are in the best interest of our students. While social media is a great way to stay connected, parents are encouraged to use the following methods to have questions answered or ensure their voice is heard.

## Regarding Your Child

Please contact your child's teacher by email or phone. Many questions and challenges can be resolved at this level. If you feel this strategy has not resolved the issue, reach out to the principal or an assistant principal.

## Regarding a School

Please contact the school's main office by email or phone. If need be, ask to speak with the principal or an assistant principal. If you continue to have a concern after working with the school administrators, please contact the School Administration Building.

## Regarding the Division

Contact our school administration offices using one of the phone numbers below.

## Who to Call

Main Number.....	757-727-2000
Student Services.....	757-727-2135
Digital Help Desk.....	757-850-6875
Human Resources.....	757-727-2300
Food & Nutrition Services.....	757-727-2350
SAFE School Hotline.....	757-504-0921



# 2021-2022 CALENDAR

## AUGUST

August 16-24 ... **New Teacher Orientation** (*as assigned*)  
August 25-31 ... **Pre-Service Days\***

## SEPTEMBER

September 1-2 **Pre-Service Days\***  
September 3 .... **Teachers Do Not Report**  
September 6 .... **Labor Day** (*Schools & Offices Closed*)  
September 7 .... **First Day of School - All Students Report**

## OCTOBER

October 4 ..... **Progress Reports**  
October 8 ..... **Early Dismissal Day\***

## NOVEMBER

November 1 ..... **End of First Grading Period**  
**Early Release\***  
November 2 ..... **Election Day/Conference Day/Professional Development Day** (*Students Do Not Report*)  
November 9 ..... **Report Cards**  
Nov. 24-26 ..... **Thanksgiving Break** (*Schools & Offices Closed*)

## DECEMBER

December 9 ..... **Progress Reports**  
Dec. 20-31 ..... **Winter Break**

## JANUARY

January 3 ..... **Schools & Offices Reopen**  
January 17 ..... **Dr. Martin Luther King, Jr. Day**  
(*Schools & Offices Closed*)  
Jan. 21, 24-26... **High School Exam Schedule**  
January 26 ..... **End of First Semester**  
January 27 ..... **Teacher Unencumbered Work Day**  
(*Students Do Not Report*)  
January 28 ..... **Regional Professional Development Day** (*Students Do Not Report*)  
January 31 ..... **Second Semester Begins**

## FEBRUARY

February 4 ..... **Report Cards**  
February 18... **Early Close\***  
February 21... **Presidents' Day** (*Schools & Offices Closed*)

## MARCH

March 2 ..... **Progress Reports**  
March 4 ..... **Early Dismissal Day\***

## APRIL

April 1 ..... **End of Third Grading Period**  
**Early Release\***  
April 4-8 ..... **Spring Break** (*Students do not report*)  
April 15 ..... **Report Cards**

## MAY

May 13 ..... **Progress Reports**  
May 27 ..... **Early Close\***  
May 30 ..... **Memorial Day** (*Schools & Offices Closed*)

## JUNE

June 14-17 ..... **Early Release\***  
**High School Exam Schedule**  
June 16 ..... **HHS Graduation, 7:00 p.m.**  
June 17 ..... **Last Day for Students**  
**PHS Graduation, 7:00 p.m.**  
June 18 ..... **KHS Graduation, 9:00 a.m.**  
**BHS Graduation, 1:30 p.m.**  
**Teacher Work Day**

\* **Pre-Service Days** - These are designated as .5 for principal mtg./ .5 day for SLP/1 day divisionwide PD/.5 day content training/4.5 days unencumbered teacher work time.

\* **Early Release** - Elementary/Middle only - 2 hours before regular dismissal - This is for teacher's unencumbered work time/180 day school-based employees stay for professional development.

\* **Early Close** - 2 hours before regular dismissal time - applies to students and staff (divisionwide).

\* **Early Dismissal** - ES, MS, HS students leave 2 hours early; all staff normal hours with afternoon PD.

**Inclement Weather** - This calendar includes one "banked student instructional day" for inclement weather. Additional days missed beyond those included in the calendar will be made up at the superintendent's discretion.

**All fourth nine weeks report cards will be mailed three business days following the last day of school.**